



## BOARD OF DIRECTORS MEMBERS MEETING MINUTES

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Date:	<b>Monday, December 21, 2020</b>	<b>Time: 4:30pm</b>	
Location:	<a href="https://us02web.zoom.us/j/81400715394?pwd=elBwMkJKHUUtoczNLNmpFUVlVQkhOQT09">https://us02web.zoom.us/j/81400715394?pwd=elBwMkJKHUUtoczNLNmpFUVlVQkhOQT09</a>		
Invited:	Dave Carnegie, Chair Judith Pineault John Sheridan Anne Vivian-Scott	Councillor Holland Bill Durnford Gillian Watters Ryan DaSilva	Councillor Oosterhof Lyndsay Wise Don Aldridge
Staff:	Donna Gillespie	Kirk Smallridge	
Guest:	Bill Durnford		
Regrets:	Mayor Paterson Yafan Huang	Megan Knott (ex officio) Councillor Hill	Lanie Hurdle (ex officio)

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**1. Call to Order**

- The meeting was called to order by Chair, Dave Carnegie at 4:31pm.

**2. Approval of Agenda**

- **Motion to “Approve the agenda;”** Moved by John Sheridan. Seconded by Lyndsay Wyse.

**3. Disclosure of Conflict of Interest**

- None

**4. Introduction of Incoming Directors**

- New members were introduced to the Board.

**5. Approval of the Minutes**

- **Motion to “Approve the April 20, 2020 Annual General Meeting minutes;”** Moved by John Sheridan. Seconded by Gillian Watters. Carried.

**6. Business Arising from the Minutes**

- None

**7. Ratification of the acceptance of membership and the appointment and re-appointment of Directors effective January 1, 2021, accept as members of the Corporation and appoint as Directors:**

*David Carnegie for a one-year term ending on December 31, 2021;*  
*Lyndsay Wise for a one-year term ending on December 31, 2021;*  
*Gillian Watters for a one-year term ending on December 31, 2021;*  
*Ryan DaSilva for a three-year term ending on December 31, 2023;*  
*Anne Vivian-Scott for a three-year term ending on December 31, 2023.*  
Moved by Don Aldridge. Seconded by Councillor Gary Oosterhof. Ratified.



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### 8. Ratification of the acceptance of membership and the appointment and re-appointment of Municipal Board Directors

*Effective as of November 17, 2020, accept as members of the corporation and appoint as directors:*

*Councillor Oosterhof for one-year term ending November 30, 2021;*

*Councillor Holland for one-year term ending November 30, 2021;*

*Councillor Hill for one-year term ending November 30, 2021.*

Moved by Gillian Watters. Seconded by John Sheridan. Appointments ratified.

### 9. Ratification of the actions of the Board and Officers of the Corporation for 2020

- Ratified.

### 10. Dissolution of the Membership of the following Municipal Director effective November 30, 2020

- **Motion to** “Dissolve Membership of Municipal Director Councillor Ryan Boehme;” Moved by John Sheridan. Seconded by Don Aldridge. Carried.

### 11. Dissolution of Membership of the following Directors effective December 31, 2020

- Judith Pineault
- Bill Durnford
- **Motion to** “Dissolve Membership of at large directors Judith Pineault and Bill Durnford;” Moved by Dave Carnegie. Seconded by John Sheridan. Carried.

### 12. Motion to thank Judith Pineault, Bill Durnford and Councillor Ryan Boehme for their service as Directors to the Kingston Economic Development Corporation

- **Motion to** “thank Judith Pineault, Bill Durnford and Councillor Ryan Boehme;” Moved by John Sheridan. Seconded by Don Aldridge. Carried.

### 13. Election of Officers

- Chair – Gillian Watters
- Vice-Chair(s) – Yafan Huang
- Treasurer – Lyndsay Wise
- Secretary – John Sheridan
- **Motion to** “Elect as Officers to the Board of Directors for 2021;”. Moved by Councillor Holland. Seconded by Councillor Oosterhof. Carried.

### 14. Other Business

#### Reminder for Committees appointment

- Donna reviewed the list of the Corporation’s Committees and explained that official appointments to the Committees would occur during the first Board meeting of the year in 2021.

#### Review of Corporate By-Laws

- Donna noted that the Board requested a thorough review of the Corporate By-laws in 2021 to ensure in line with other external agencies and reflective of best governance practices. Any adjustments to be brought back to the Annual General Meeting in 2021.



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### 15. Date of Next Member's Meetings

- Monday, April 19, 2021 – Annual General Meeting

### 16. Adjournment

- **Motion to** “Adjourn the Board of Director’s Members meeting;” Moved by Dave Carnegie. Seconded by Don Aldridge. Carried.